



Certificate of Compliance Clarification

To Collins Machine Works vendors,

On some purchase orders awarded by Collins Machine Works your company may be required to provide a "Certificate of Compliance" (also referred to as "Certificate of Conformance" or "C of C"). This requirement may even apply to vendors classified as retail distributors in certain cases.

Requirements for Certificates of Compliance:

Collins Machine Works guidelines for Certificates of Compliance follow the framework laid down in General Dynamics Electric Boat standard clause 12-4 which states:

"CERTIFICATION OF CONFORMANCE THAT MATERIAL BEING FURNISHED IS IN ACCORDANCE WITH THE PURCHASE ORDER AND ALL INVOKED SPECIFICATIONS, DRAWINGS, AND REQUIREMENTS CONTAINED IN THIS PURCHASE ORDER. VERIFICATION OF CERTIFICATION OF CONFORMANCE DOCUMENTS SHALL BE SIGNED AND DATED BY THE SELLER'S AUTHORIZED REPRESENTATIVE. THE CERTIFICATION SHALL INDICATE THE PURCHASE ORDER AND ITEM NUMBER OF THE MATERIAL BEING FURNISHED. THE CERTIFICATION MUST BE FORWARDED WITH A COMPLETE OR PARTIAL SHIPMENT UNDER THIS ORDER. MATERIAL WILL BE REJECTED IF THE CERTIFICATION IS NOT RECEIVED. THE CERTIFICATION OF CONFORMANCE SHALL INCLUDE THE FOLLOWING STATEMENT (OR SIMILAR):

"MATERIALS SUPPLIED ARE IN FULL COMPLIANCE WITH THE REQUIREMENTS OF THE PURCHASE ORDER, INCLUDING INVOKED SPECIFICATIONS AND DRAWINGS." "

Please note that Certified Material Test Reports (CMTR) and other testing documentation are not typically a suitable substitute for a Certificate of Compliance. In short, a Certificate of Compliance states that you, the vendor, met the requirements of the purchase order and associated documents in the course of providing the material. CMTR's provide proof that the material you have supplied meets the requirements of its respective specification. Further, purchase order requirements may stipulate additional statements be added to your Certificate of Compliance on a case-by-case basis.

We thank you for your assistance in this matter and look forward to future business.